

# WAKE FOREST UNIVERSITY - REYNOLDA CAMPUS

## Prior Approval Request Form

This form is to be used when changes are needed on existing federal grants where Wake Forest University is the prime recipient. For NSF awards, the PI is asked to submit his/her request/notification through the FastLane system, as appropriate.

### Grant Information

Principal Investigator:  Department or School:

Sponsor:  RG #:

Title:

Select one or type your own:

**Notification of a one time, 1 year grantee-approved no-cost extension is due to the sponsor within 10 days of grant termination; please allow additional time for internal processing.**

Justification **required** - For no-cost extensions, include the new end date. For pre-award costs include the required budget amount and pre-award period (can be no more than 90 days prior to the actual grant start date).

By signing below, the Principal Investigator certifies: (1) that the information above is true, complete and accurate to the best of his/her knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil, or administrative penalties; and (3) that he/she agrees to accept responsibility for the scientific conduct of the project and to provide the required progress reports.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing below, the Department head agrees the department will pay for any expenses which may subsequently be disallowed if the grant is not forthcoming.

Department Chair/Director: \_\_\_\_\_ Date: \_\_\_\_\_

ORSP Director: \_\_\_\_\_ Date: \_\_\_\_\_